



**OFFICE OF THE DEPARTMENT OF PATHOLOGY
SUBHARTI MEDICAL COLLEGE, MEERUT
SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-250005
Ph: 0121-2439056, 3058034 Ext. 2148, Tele Fax: 0121-2439127, E-mail: subhartiinstitute@rediffmail.com, www.subharti.org



No. /SMC /Patho./23/.G.I....

Date: 17/02/2023

To,
**The Principal
Subharti medical College,
Meerut.**

Subject: Meeting of Board of studies: Department of Pathology

Respected sir,

With reference to your letter no. Ref. no. SMC/G/M-60/2772 dated 14/02/2023. A meeting of Board of studies is scheduled to be held at department of pathology on 20/02/2023 at 10:30 am.

Copy to: (1) Dr. Surbhi Gupta Professor & Head, Dept. of Pharmacology, SMC

- Internal cognate member, with information to attend the meeting.

(2) Dr. Anupam Varshney, Professor, Dept. of Pathology, Muzaffarnagar Medical College, Muzaffarnagar.

- External cognate member

(3) Dr. Neha Singh, Associate Professor, Dept. of Pathology, LLRM, Meerut

- Alumni cognate

Thanking you

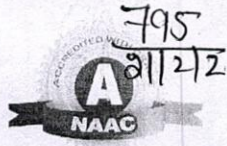
Yours faithfully

**Dr. Anjali Khare
Prof. & Head**



**OFFICE OF THE DEPARTMENT OF PATHOLOGY
SUBHARTI MEDICAL COLLEGE, MEERUT
SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-250005
Ph: 0121-2439056, 3058034 Ext. 2148, Tele Fax: 0121-2439127, E-mail: subhartiinstitute@rediffmail.com, www.subharti.org



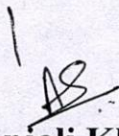
No. /SMC /Patho./2023/.61....

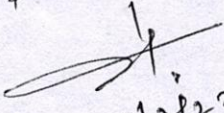
Date: 17/02/2023

Agenda for Meeting of Board of Studies.

A meeting of Board of Studies has been scheduled on 20-02-2023 at 10:30 AM in the Conference Hall of Department of Pathology. Following are agenda items for the same.

- 1. Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 18-07-2022.
- 2. Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 18-07-2022.
- 3. Agenda Item No. 3:** Introduction of any new Value Added Courses.
- 4. Agenda Item No. 4:** Any change in competencies as per the CBME guidelines for upcoming session.
- 5. Agenda Item No.5:** Any other agenda if any.


Dr. Anjali Khare
Prof & Head


Dr. Poochi
21/2/23



OFFICE OF THE DEPARTMENT OF PATHOLOG'
SUBHARTI MEDICAL COLLEGE, MEERUT
SWAMI VIVEKANAND SUBHARTI UNIVERSITY



SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-250005
Ph: 0121-2439056, 3058034 Ext. 2148, Tele Fax: 0121-2439127, E-mail: subhartiinstitute@rediffmail.com, www.subharti.org

Date: 20/02/2023

Attendance Sheet

Meeting of Board of Studies

The meeting started at 10:30 am and was concluded at 12:00 pm

Alumni Cognate: Dr. Neha Singh *N Singh*

Internal Cognate : Dr. Surbhi Gupta *Surbhi*

Chairperson : Dr. Anjali Khare

Members : Dr. Rani Bansal *Rani*

Dr. Vinay Bharat *Vinay*

Dr. Sangeeta Sharma *Sangeeta*

Dr. Davendra Swarup *Davendra*

Dr. Navya Jaiswal *Navya*

Dr. Kavita Chauhan *Kavita*

Dr. Priyanka Raghav *Priyanka*

Dr. Preeti Gupta *Preeti*

Dr. Vertika Sharma *Vertika*

Dr. Jyotishna Shukla *Jyotishna*



OFFICE OF THE DEPARTMENT OF PATHOLOGY
SUBHARTI MEDICAL COLLEGE, MEERUT
SWAMI VIVEKANAND SUBHARTI UNIVERSITY
SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-250005
Ph: 0121-2439056, 3058034 Ext. 2148, Tele Fax: 0121-2439127, E-mail: subhartiinstitute@rediffmail.com, www.subharti.org



No. /SMC /Patho./2022/67

Date: 20.02.2023

Minutes of Meeting of Board of Studies held on 20-02-2023.

A meeting of Board of Studies was held on 20-02-2023 at 10:30 AM in the Conference Hall of the Department of Pathology.

Following members attended the meeting.

1. Dr. Anjali Khare, Prof. & Head – in chair
2. Dr. Rani Bansal, Professor
3. Dr. Vinay Bharat, Professor
4. Dr. Sangeeta Sharma , Professor
5. Dr. Davendra Swarup , Professor
6. Dr. Navya Jaiswal, Assistant Professor
7. Dr. Archita K. Tiwari , Assistant Professor
8. Dr. Preeti Gupta, Assistant Professor
9. Dr. Priyanka Raghav, Associate Professor
10. Dr. Kavita Chauhan, Assistant Professor
11. Dr. Vertika Sharma, Senior Resident
12. Dr. Jyotishna Shukla, Senior Resident

External Member:

Dr. Neha Singh, Associate Professor, LLRM Medical College, attended the meeting as external expert.

Internal Cognate Member:

Dr. Surbhi Gupta, Prof. & Head, Pharmacology, Subharti Medical College, Meerut.

Following members were not able to mark their presence for meeting:

1. Dr. Shubhangi Gupta

At the onset, the Chairperson BOS welcomed all the members and thanked outside experts for sparing their time.

The following items were taken up as per agenda.

Agenda Item No. 1:

Agenda: To confirm the minutes of the Board of Studies meeting held on 18-07-2022.

Discussion: Nil

Resolution: The members confirmed the minutes of the previous Board of Studies meeting.

Agenda Item No. 2:

Agenda: To report action taken on the minutes of Board of Studies held on 18-07-2022.

Discussion: Nil

Resolution: The members noted the action taken on the minutes of Board of Studies

PTO

Agenda Item No. 3: Introduction of any new Value Added Courses

Discussion: Nil

Resolution: No value added course is being introduced for the academic session 2023-2024

Agenda Item No. 4:

Agenda: Any change in competencies as per the CBME guidelines for upcoming session –

Discussion: Electives modules in basics of blood banking and cytopathology have been planned and detailed programme already sent to office of Principal, SMC, Meerut.

Resolution: All the Members agreed to this.

(Annexure-1)

Time to be taken by	MOIC Blood bank & MOIC Cytopathology
timeline to complete the assigned task	Whenever MBBS 2019 batch elective modules are scheduled



Dr. Anjali Khare
Prof & Head

Amexare-1



OFFICE OF THE PATHOLOGY DEPARTMENT
Subharti Medical College

Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127, 2439067
A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



No. /SMC /Patho./2022/347

Date: 04.10.2022

To,

**The Principal
Subharti Medical College
Meerut.**

Subject : Elective modules for MBBS 2019 batch.

Respected sir,

Please find elective modules in basics of blood banking and cytopathology
& their log book for MBBS 2019 batch.

Thanking you

Yours faithfully

**(Dr. Anjali Khare)
Prof. & Head**

LOG BOOK

Department of Pathology

Elective module - Basics of blood banking

Name of the student

Batch

Roll no.

Internal preceptor

Attendance

Present.....days,

Absent.....days

Punctuality Yes/No

S.N.	Activity	Evaluation		Remarks
1.	Number of Donor Medical examination done	Observed		
		Performed		
2.	Number of Blood Group done	Observed		
		Performed		
3.	Number of Cross Match done	Observed		
		Performed		
4.	Number of Coombs Test done	Observed		
		Performed		
5.	Number of cell suspension preparation	Observed		
		Performed		
6.	Number of Blood Donation	Observed		
7.	Number of TTI Screening	Observed		
8.	Number of Component preparation	Observed		
9.	Assessment by preceptor	Mark out of 5		
10.	Assessment by HOD	Mark out of 5		

Internal Preceptor

HOD

Department of Pathology

Department of Pathology

Elective module-Basics of Blood Banking

Name of Block	Block 1
Name of Elective	Basics of Blood Banking
Location	Subharti Blood Bank, C S S Hopital, S V S U, Meerut
Name of Internal Preceptor	Officer In charge Blood Bank
Learning Objectives	<ul style="list-style-type: none"> • To Provide Basic Knowledge of Blood Group Systems, mainly ABO & Rh Blood Group • To Perform Blood Grouping (Forward and Reverse), and its interpretation • To Prepare Red Blood cell suspension for immuno hematological use • To Perform Cross Matching and Anti Globulin Tests. • To gain basic Knowledge of <ul style="list-style-type: none"> -Autologous Transfusion -T T I Screening -Blood Component Preparation -Hemovigilance and Transfusion Reactions
Number of Students	05
Pre-requisites for elective	<ul style="list-style-type: none"> • Basic Knowledge of Blood Groups • Covid & HbsAg vaccination • Universal safety precautions
List of activities of student participation	<ul style="list-style-type: none"> • Work with supervisor to learn to make observation, collect data and document as per protocol • Perform the activity him/herself after learning • Write abstract of work done
Learning Resources	Hand-out & SOP Provided by the department
Portfolio entries required	<ul style="list-style-type: none"> • Documentation of worked up cases • Reflective writing
Log book entry required	Yes, mandatory on daily basis duly signed by preceptor
Assessment	<ul style="list-style-type: none"> • Attendance • Log book entry • OSPE • Viva • Presentation of worked up cases.

LOG BOOK

Department of Pathology

Elective module - Basics of Cytopathology

Name of the student

Batch

Roll no.

Internal preceptor

Attendance Present.....days, Absent.....days

Punctuality Yes/No

S.N.	Activity	Evaluation		Remarks
1.	Number of history taking of FNAC patient	Observed		
		Performed		
2.	Number of FNAC	Observed		
		Performed		
3.	Number of MGG staining	Observed		
		Performed		
4.	Number of H&E & Pap staining done	Observed		
		Performed		
5.	Number of TLC & DLC of body fluid	Observed		
		Performed		
6.	Assessment by preceptor	Observed		
7.	Assessment by HOD	Observed		

Internal Preceptor

HOD

Department of Pathology

Department of Pathology

Elective module - Cytopathology

Name of Block	Block 1
Name of Elective	Cytopathology
Location	Department of Pathology Subharti Medical College, Meerut, U.P.
Name of Internal Preceptor	Head of Department of Pathology
Learning Objectives	<ul style="list-style-type: none">• To be able to understand the different types of cytological specimens received in the laboratory• To understand about the different methods for processing and examination of various body fluids.• To be able to describe the technique of FNAC, staining methods and its usefulness in clinical practice.• To be able to know the significance of Pap smear examination and Bethesda reporting system.
Number of Students	5
Pre-requisites for elective	<ul style="list-style-type: none">• COVID and HBs Ag vaccination• Universal safety measures
List of activities of student participation	<ul style="list-style-type: none">• Work with supervisor to learn to make observations, collect data and document as per protocol• Document the daily activities observed and learnt in log books
Learning Resources	SOP provided by the Cytopathology department
Portfolio entries required	<ul style="list-style-type: none">• Documentation of worked up cases• Reflective writing
Log book entry required	Yes, Mandatory on daily basis duly signed by preceptor
Assessment	<ul style="list-style-type: none">• Attendance• Log book• Viva• OSPE• Presentations of worked up cases



**OFFICE OF THE DEPARTMENT OF PATHOLOGY
SUBHARTI MEDICAL COLLEGE, MEERUT
SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-250005
Ph: 0121-2439056, 3058034 Ext. 2148, Tele Fax: 0121-2439127, E-mail: subhartiinstitute@rediffmail.com, www.subharti.org



No. /SMC /Patho./2023/55....

Date: 18.02.2023

To,

The Registrar
Swami Vivekanand Subharti University,
Meerut.

Action Taken Report on BOS meeting held on 18/07/2022

S. No.	Agenda item	Decision	Outcome/Result
1.	Confirmation of Previous MM	-	Confirmed
2.	ATR of Previous MM	-	Confirmed
3.	Introduction of any new Value Added Courses	-	Confirmed
4.	Programmes for weak student.	-	Confirmed
5.	To develop understanding & better work culture among junior resident.	-	Confirmed
6.	Innovation in teaching	-	Confirmed
7.	Review of CBME implementation in various phases of MBBS	-	Confirmed
8.	Ongoing research activities	-	Confirmed

Thanking you
Yours faithfully

Dr. Anjali Khare
Prof. & Head