



Faculty of Management & Commerce

Acharya Vishnu Gupt

Subharti College of Management & Commerce

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A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ref. No.: SVSU/AVGSCMC/2022-23/ FB-2

Dated:15/06/2023

NOTICE

A meeting of the Faculty Board (FB) will be held on 03/07/2023 at 11.00 am in the office of the Dean, FoMC & Director, AVGSCMC under the guidance of Prof. (Dr.) R.K Ghai, Chairperson, Faculty Board.

Agenda for the Faculty Board Meeting are as follows:

Agenda Item 1: To confirm the minutes of the Faculty Board meeting held on 20/08/2022.

Agenda Item 2: To report action taken on the minutes of Faculty Board held on 20/08/2022.

Agenda Item 3: To discuss the approval of Academic Plan for session 2023-2024 for AVGSCMC.

Agenda Item 4: To approve reconstitution of committees from 2023-2024 for AVGSCMC.

Agenda Item 5: To discuss the SWOC analysis of 2022-2023 for AVGSCMC.

Agenda Item 6: To discuss Stakeholder feedback analysis on Curriculum of 2022-2023 and Action Plan 2023-2024 for AVGSCMC.

Agenda Item 7: To discuss the Graduate Attributes for PG Programmes from session 2022-2023.

Agenda Item 8: To discuss the Graduate Attributes for UG Programmes from session 2022-2023.

Agenda Item 9: To discuss the courses in MOOC/NTPEL for Inclusion/Registration in UG Courses from the session 2023-2024.

Agenda Item 10: To discuss reduction of seats in MBA Integrated, B.Com and B.Com(Hons.) from session 2023-2024.

Agenda Item 11: To discuss the proposal of new Industry Integrated UG programme in BBA in Aviation and Airport management under NEP from session 2022-2024

Agenda Item 12: To ratify the Value Added Courses(VAC) for session 2023-2024.

Agenda Item 13: To ratify the list of interdisciplinary courses for session 2023-2024.

Agenda Item 14: To review description of courses with focus on competency/ employability/ entrepreneurship/ skill-development offered under PG and UG programmes for session 2023-2024.

Agenda Item 15: To approve the Adoption of NEP 2020 as per the NCrF guidelines for Hotel Management programmes.

Agenda Item 16: Stakeholders' Feedback Analysis and Action Plan 2022-23.

Agenda Item 17: Proposal of Value Added Courses for the session 2023-24.

Agenda Item 18: Syllabus Revision of MHMCT for the session 2023-24 as per CBCS.

Agenda Item 19: Syllabus Revision of BHMCT for the session 2023-24 as per CBCS.

Agenda Item 20: Syllabus Revision of B.Voc (Hospitality & Tourism) for the session 2023-24.

Agenda Item 21: Syllabus Revision of BTTM for the session 2023-24 as per CBCS. (As per Annexure-20)

Agenda Item 22: Syllabus Revision of B.Sc Culinary Arts (B.Sc.CA) for the session 2023-24 as per CBCS.

Agenda Item 23: Syllabus Revision of Diploma in Food Production & Bakery for the session 2023-24.

Agenda Item 24: Syllabus Revision of Diploma in Food & Beverage Service for the session 2023-24.

Agenda Item 25: Amendment in Syllabus of B.Voc (H & T) for the session 2022-23.

Agenda Item 26: Any other Agenda Items with the permission of the chairman.


Prof. (Dr.) Padma Misra
Convener


Prof. (Dr.) R.K. Ghai
Chairperson
(Dean, FoMC & Director, AVGSCMC)
Dean, FoMC & Director AVGSCMC
SVSU, Meerut (UP)



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Dated: 13/07/2023

**MINUTES OF THE FACULTY BOARD MEETING HELD ON
JULY 3RD 2023**

A meeting of Faculty Board was held on 03/07/2023 at 11.00 am in the office Prof. (Dr.) R.K. Ghai, Dean, FoMC & Director, AVGSCMC

The following members attended the meeting:

- | | |
|---|--------------|
| 1. Prof. (Dr.) R.K. Ghai, Dean and Director | -Chairperson |
| 2. Dr. Shiv Mohan Verma, HOI, BCSCHM | -Member |
| 3. Dr. Avanish Kr. Tyagi, Professor | -Member |
| 4. Mr. Indraneel Bose, Asst. Prof. | -Member |
| 5. Ms. Garima Jain Goel, Asst. Prof. | -Member |
| 6. Dr. Padma Misra, Professor | -Convener |

At the onset, the Chairperson, Faculty Board welcomed all the members. The items were taken up as per agenda.

Agenda 1: To confirm the minutes of the Faculty Board meeting held on 20/08/2022.
(As per Annexure 1)

The member confirmed the minutes.

Agenda 2: To report action taken on the minutes of Faculty Board held on 20/08/2022.
(As per Annexure-2)

The members noted the action taken.

Agenda 3: To discuss the approval of Academic Plan for session 2023-2024 for AVGSCMC.
(As per Annexure-3)

Discussion: The members discussed the Academic Plan. The Academic Plan was found to address the concerns in Stakeholder Survey of Curriculum 2022-2023. The plan was found to incorporate the university Academic Plan.

Resolution: The plan was approved by the board members.

Action to be Taken by	QEW & Academic Committee
Timeline to complete the assigned task	Action Plan to be followed and implemented in session 2023-2024



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Agenda 4: To approve reconstitution of committees from 2023-2024 for AVGSCMC.

(As per Annexure-4)

Discussion: The members discussed the reconstitution of committees. The reason for reconstitution was to rotate the task allocation of some members and also incorporate new members in the task allocation. The suggestions and requests of the members was incorporated.

Resolution: The members noted the changes and accepted the reconstitution of committees.

Agenda 5: To discuss the SWOC analysis of 2022-2023 for AVGSCMC.(As per Annexure-5).

Discussion: The members discussed the outcome of SWOC Analysis. Some noted that the challenges remained the same as last year. It was then discussed and the members reasoned that some of the factors could only be managed. It a decided to set up committee under QEWC to come up with possible solutions to reduce the impact of challenges.

Resolution: All the members accepted the SWOC analysis.

Agenda 6: To discuss Stakeholder feedback analysis on Curriculum of 2022-2023 and Action Plan 2023-2024 for AVGSCMC.(As per Annexure-6)

Discussion: The Feedback was discussed and the action plan for 2023-2024 was checked and was found to incorporate the feedback suggestions. The board was informed that suggestions were discussed at the QEWC have been incorporated in the Academic Plan 2023-2024.

Resolution: Te members unanimously accepted the Annual Stakeholder's Feedback Analysis Report 2022-2023.

Action to be Taken by	QEWC & Academic Committee
Timeline to complete the assigned task	Action Plan to be followed and implemented in session2023-2024

Agenda 7: To discuss the Graduate Attributes for PG Programmes from session 2022-2023.

(As per Annexure-7).

Discussion: The members discussed the attributes that PG programmes seek to instill in students. The graduate attributes were matched with learning objectives and were found to be satisfactory. Some changes were suggested which were accepted and incorporated.

Resolution: Te members unanimously approved the document pertaining to Graduate Attributes in PG Programme. The agenda will be forwarded to Academic Council.

Action to be Taken by	Faculty Board & Academic Council
Timeline to complete the assigned task	Approval in next Academic Council Meeting



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Agenda 8: To discuss the Graduate Attributes for UG Programmes from session 2022-2023.
(As per Annexure-8).

Discussion: The members discussed the attributes that UG programmes seek to instill in students. The graduate attributes were matched with learning objectives and were found to be satisfactory. Some changes were suggested which were accepted and incorporated.

Resolution: The members unanimously approved the document pertaining to Graduate Attributes in UG Programme. The agenda will be forwarded to Academic Council.

Action to be Taken by	Faculty Board & Academic Council
Timeline to complete the assigned task	Approval in next Academic Council Meeting

Agenda 9: To discuss the courses in MOOC/NPTEL for Inclusion/Registration in UG Courses from the session 2023-2024. (As per Annexure 9)

Discussion: The Board members discussed the registration to courses.

Resolution: The members approved to appoint one faculty incharge of managing enrollment for the MOOC/NPTEL courses.

Action to be Taken by	Dr. Preety Verma, Faculty In-Charge and Coordinators of UG Courses.
Timeline to complete the assigned task	End of September 2023.

Agenda 10: To discuss reduction of seats in MBA Integrated, B.Com and B.Com(Hons.) from session 2023-2024. (As per Annexure 10)

Discussion: The board members were informed that seats in MBA Integrated, B.Com and B.Com(Hons.) from session 2023-2024 were being reduced in the following manner:

Programme	No. of seats	No. of seats after reduction for next session 2024-2025
Integrated MBA	60	5
B.Com	60	20
B.Com (Hons)	60	20

Resolution: The members unanimously decided to pass the reduction of seats in these programmes. The agenda will be forwarded to Academic Council.

Action to be Taken by	Faculty Board and Academic Council
Timeline to complete the assigned task	Approval in next Academic Council Meeting



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Agenda 11: To discuss the proposal of new Industry Integrated UG programme in BBA in Aviation and Airport management under NEP from session 2022-2024 (As per Annexure 11).

Discussion: The board members were informed that the new programme was under MOU and the programme syllabus partially will be developed by the MOU partners. The members deliberated and found the programme to be very focused on the development of special set of skills.

Resolution: The members unanimously decided to pass the proposal to be forwarded to the academic council and advised the development of remaining of syllabus as soon as possible. The agenda will be forwarded to Academic Council.

Action to be Taken by	MOU Partner
Timeline to complete the assigned task	Approval in next Academic Council Meeting

Agenda 12: To ratify the Value Added Courses(VAC) for session 2023-2024.
(As per Annexure-12).

Discussion: Board members discussed the proposed list VAC by the QEWC and forwarded by the BOS. They found courses appropriate to current trends.

Resolution: The board members ratified the VAC for 2023-2024

Agenda 13: To ratify the list of interdisciplinary courses for session 2023-2024. (As per Annexure -13)

Discussion: Board members discussed the updated list of interdisciplinary courses for session 2023-2024.

Resolution: The Board ratified the list of interdisciplinary courses for Session 2023-2024.

Agenda 14: To review description of courses with focus on competency/ employability/ entrepreneurship/ skill-development offered under PG and UG programmes for session 2023-2024. (As per Annexure-14)

Discussion: The members reviewed the description of courses with focus on competency/ employability/ entrepreneurship/ skill-development offered under PG and UG programmes for session 2023-2024

Resolution: The Board ratified the list of courses with focus on competency/ employability/ entrepreneurship/ skill-development offered under PG and UG programmes for session 2023-2024

Agenda 15: To approve the Adoption of NEP 2020 as per the NCrf guidelines for Hotel Management programmes.

Discussion: The members noted that a committee was being setup to speed up the work on NEP 2020.



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Resolution: The members approved the the committee and the time-line for execution.

Agenda 16: Stakeholders' Feedback Analysis and Action Plan 2022-23 (As per Annexure 15)

Discussion: the board members noted the report and the action plan and found the report to be correct.

Resolution: The board accepted the report and the action plan.

Agenda 17: Proposal of Value Added Courses for the session 2023-24. (As per Annexure 16)

Discussion: The noted the revised list of value added courses for hotel management for the session 2023-2024.

Resolution: The board accepted the list and ratified it.

Agenda 18: Syllabus Revision of MHMCT for the session 2023-24 as per CBCS. (As per Annexure 17)

Discussion: Board members have gone through the revised CBCS based Curriculum Structure and Syllabus of Master of Hotel Management & Catering Technology for the session 2023-24. Introduction of two new courses: Rashtra Bodh in 1st semester & Indian Food & Fashion in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the BOS members.

Resolution: All the members unanimously approved the revised CBCS based Curriculum structure and Syllabus of MHMCT for the session 2023-24. The agenda will be forwarded to Academic Council.

Agenda 19: Syllabus Revision of BHMCT for the session 2023-24 as per CBCS. (As per Annexure 18)

Discussion: Board members have gone through the revised CBCS based Curriculum Structure and Syllabus of Bachelor of Hotel Management & Catering Technology for the session 2023-24. Entrepreneurship Development-I & II will be taught in 3rd & 4th semester. In ED-II, students need to submit a detailed Business Plan.

Introduction of two new courses: Rashtra Bodh in 1st semester & Indian Food & Fashion in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the members.

Resolution: All the members unanimously approved the revised CBCS based Curriculum structure and Syllabus of BHMCT for the session 2023-24. The agenda will be forwarded to Academic Council.

Agenda 20: Syllabus Revision of B.Voc (Hospitality & Tourism) for the session 2023-24.

(As per Annexure 19)

Discussion: Board members have gone through the revised Curriculum structure and Syllabus of B.Voc (Hospitality & Tourism) for the session 2023-24. Entrepreneurship Development-I & II will be taught in 3rd & 4th semester. In ED-II, students need to submit a detailed Business Plan. Also, students will undergo 6 months Industrial Training (IT) in 6th semester.



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Introduction of two new courses: Rashtra Bodh in 1st semester & Indian Food & Fashion in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Multiple Entry & Exit options were checked & verified by the members.

Resolution: All the members unanimously approved the revised Curriculum structure and Syllabus of B.Voc (H & T) for the session 2023-24. The agenda will be forwarded to Academic Council.

Agenda 21: Syllabus Revision of BTM for the session 2023-24 as per CBCS. (As per Annexure-20)

Discussion: Board members have gone through the revised CBCS based Curriculum structure and Syllabus of Bachelor of Travel & Tourism Management for the session 2023-24. Introduction of two new courses: Rashtra Bodh in 1st semester & Indian Food & Fashion in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the members.

Resolution: All the members unanimously approved the revised CBCS based Curriculum structure and Syllabus of BTM for the session 2023-24. The agenda will be forwarded to Academic Council.

Agenda 22: Syllabus Revision of B.Sc Culinary Arts (B.Sc.CA) for the session 2023-24 as per CBCS.

(As per Annexure 21)

Discussion: Board members have gone through the revised CBCS based Curriculum structure and Syllabus of B.Sc. Culinary Arts for the session 2023-24. Introduction of two new courses: Rashtra Bodh in 1st semester & Indian Food & Fashion in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the members.

Resolution: All the members unanimously approved the revised CBCS based Curriculum structure and Syllabus of B.Sc.CA for the session 2023-24. The agenda will be forwarded to Academic Council.

Agenda 23: Syllabus Revision of Diploma in Food Production & Bakery for the session 2023-24.

(As per Annexure 22)

Discussion: Board members have gone through the revised Curriculum structure and Syllabus of Diploma in Food Production & Bakery for the session 2023-24. Introduction of two new courses: Rashtra Bodh in 1st semester & Indian Food & Fashion in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the BOS members.

Resolution: All the BOS members unanimously approved the revised Curriculum structure and Syllabus of DFPB for the session 2023-24.

Agenda 24: Syllabus Revision of Diploma in Food & Beverage Service for the session 2023-24.

(As per Annexure 23)

Discussion: Board members have gone through the revised Curriculum structure and Syllabus of Diploma in Food & Beverage Service for the session 2023-24.



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Introduction of two new courses: Rashtra Bodh in 1st semester & Indian Food & Fashion in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the members.

Resolution: All the members unanimously approved the revised Curriculum structure and Syllabus of DFBS for the session 2023-24. The agenda will be forwarded to Academic Council.

Agenda 25: Amendment in Syllabus of B.Voc (H & T) for the session 2022-23. (As per Annexure 24)

Discussion: Board members have gone through the amended Curriculum structure and Syllabus of B.Voc (Hospitality & Tourism) for the session 2022-23. Introduction of three new courses: Hospitality Sales in 3rd semester, Research Methodology & Principles of Management in 4th semester. Also, students will undergo 6 months Industrial Training (IT) in 6th semester. Credit Distribution and Multiple Entry & Exit options were checked & verified by the members.

Resolution: All the members unanimously approved the amended Curriculum structure and Syllabus of B.Voc (H & T) for the session 2022-23. The agenda will be forwarded to Academic Council.

Agenda 26: Any other Agenda Items with the permission of the chairman.

No other agenda item was discussed.

Prof. (Dr.) Padma Misra
Convener

Prof. (Dr.) R.K. Ghai
Chairperson
(Dean, FOMC; Director, AVGSCMC)

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