



OFFICE OF THE HEAD
DEPARTMENT OF BIOCHEMISTRY
Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2115), Telefax: 0121-2439127, 2439067

A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



3194 ①
18/3/25

PER 250318342372 ✓

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Institute of Naturopathy & Yogic
Science
(Estd. 2011)

Keral Verma Faculty of Science
(Estd. 2013)

Ref. No. SMC/Biochem/2025/

Dated: 13/03/2025

To,
The Principal,
Subharti Medical College,
SVSU, Meerut.

Subject: Permission for Departmental BOS meeting and approval of members

Sir,

1. A Board of studies meeting is proposed to be held in the department of Biochemistry on 17 March 2025, Monday at 10.00AM in the departmental library cum-seminar room.
2. Agenda points and board members of the meeting are as under.

Agenda :

1. To confirm the minutes of the Board of studies meeting held on 15.09.2025
2. To report action taken on the minutes of the BOS meeting held on 15.09.2025
3. Discussion on Introduction of any new value added courses.
4. Discussion on any change in competencies as per the CBME guidelines for upcoming session.
5. Discussion of ongoing research activities.
6. Any other agenda with the permission of the Chair.

Board Members:

Faculty Members:

- | | |
|------------------------------|-----------------------------------|
| 1. Dr. Jaskiran Kaur | Prof & HOD |
| 2. Dr. Ravi P Singh | Associate Prof (Member secretary) |
| 3. Dr. Major Sandeep K Yadav | Associate Prof |
| 4. Dr. Shorya Taliyan | Assistant Prof |
| 5. Dr. Muzamil Bashir | Assistant Prof |
| 6. Dr Meenakshi Gupta | Assistant Prof |
| 7. Dr Neha Sehar | Assistant Prof |



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(Estd. 2011)

KeralVerma Faculty of Science
(Estd. 2013)

Internal cognate member:

1. Dr Kiran Singh, Professor and Head, Department of physiology, Subharti Medical College, Meerut.

External Experts:

1. Dr. Akash Gupta (External Member), MD, Professor and Head, Department of Biochemistry, NCR Medical College & hospital, Kharkhoda, UP.
2. Dr. Preeti Shukla (Alumni), Ph.D, Professor and Head, DJ Dental College, Modinagar, U.P.

Kindly accord the permission for the same with approval of board members.

Thanking you.

Yours truly,

Dr Jaskiran Kaur
Professor & Head

Copy to:-

1. The Principal
2. The Vice Principal

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10/3/25



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Ref. No. SMC/Biochem/2025/

Dated: 13/03/2025

Notice

As per letter no. SMC/G/M-60/4329 dated 11.03.2025, a meeting of "Board of Studies" has been fixed for 17th March 2025 at 10:00 AM in the departmental library cum-seminar room.

All the faculty members, internal & external cognate members are requested to attend the same.

Agenda of the meeting is as follow:-

- 1.To confirm the minutes of the previous faculty board meeting and ratification of the Action Taken Report.
- 2.Introduction of any new value added courses.
- 3.Any change in competencies/ guidelines as per CBME for upcoming/ existing session.
- 4.Discussion of ongoing research activities.
- 5.Any other agenda with the permission of chair

Dr. Jaskiran Kaur
Prof. & Head
Dept. of Biochemistry

Copy to:

- The Principal, SMC.
- The Vice Principal, SMC
- All Faculty Members
- Dept. notice board
- **Internal Cognate Member** Dr Kiran Singh, Professor and Head, Department of Physiology, Subharti Medical College, Meerut.
- **External Cognate Member** Dr.Akash Gupta, MD, Professor and Head, Department of Biochemistry, NCR Medical College & hospital, , UP.
- **Alumni** Dr. Preeti Shukla (Alumni), PhD, Professor and Head, DJ Dental College, Modinagar.



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Ref. No. SMC/Biochem/2025/
PER250318342372-3

Dated: 17/03/25

To,

The Principal

Subharti Medical College

Meerut.

Subject: Minutes of Meeting of Board of Studies held on 17.03.2025

Sir,

In reference to your letter no. SMC/G/M-60/4329, dated 11-03-25, this meeting was organized in the library cum-seminar room of the department of Biochemistry, SMC, Meerut on 17.03.2025 at 10.00AM.

The following board of members were present during the meeting:

Faculty Members:

- | | |
|------------------------------|-----------------------------------|
| 1. Dr. Jaskiran Kaur | Prof & HOD |
| 2. Dr. Ravi P Singh | Associate Prof (Member Secretary) |
| 3. Dr. Major Sandeep K Yadav | Associate Prof |
| 4. Dr. Shorya Taliyan | Assistant Prof |
| 5. Dr. Muzamil Bashir | Assistant Prof |
| 6. Dr. Meenakshi Gupta | Assistant Prof |
| 7. Dr. Neha Sehar | Assistant Prof |

Internal cognate member:

1. Dr Kiran Singh, Professor and Head, Department of Physiology, Subharti Medical College, Meerut.

External Experts:

1. Dr. Akash Gupta (External Member), MD, Professor and Head, Department of Biochemistry, NCR Medical College & hospital, Kharkhoda, UP.
2. Dr. Preeti Shukla (Alumni), Ph.D, Professor and Head, DJ Dental College, Modinagar.

All members were present during the meeting and marked their attendance.



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Dr. Jaskiran Kaur, being senior most, was requested to chair the meeting for which she agreed. She welcomed and thanked all the board members for their timely presence.

The following agendas were discussed during the meeting:

Agenda Item No: 1

Agenda: To confirm the minutes and to report action taken on the minutes of the previous BOS meeting held on 15.09.2025.

Discussion: Nil

Resolution: All the members confirmed the minutes and noted the action taken on the minutes of the previous BOS meeting.

Agenda Item No: 2

Agenda: Introduction of any new value added course.

Discussion: Nil

Resolution: Same VAC to be continued for the academic session 2024-2025 too.

Agenda Item No: 3

Agenda: Any change in competencies as per the CBME guidelines for upcoming session.

Discussion: Nil

Resolution: No change in competency.

Agenda Item No: 4

Agenda: Discussion on ongoing research activities

Discussion: Discussed

Resolution: Discussion on ongoing research activities of post graduate Students of MD and PhD. scholars

Agenda Item No: 5

Agenda: Any other agenda if any

Discussion: On repair of non-functional equipments

Resolution: To be discussed with the Principal Sir.

After all the agendas were discussed, the meeting was called off by the chair and the meeting concluded in harmonious atmosphere

Action to be taken by	All Faculty members
Timeline to complete the assigned task	At the earliest

Internal cognate member:

Dr Kiran Singh
Professor & HOD
Dept. of Physiology
Subharti Medical College, Meerut

Dr Jaskiran Kaur
Professor & HOD
Dept. of Biochemistry
Subharti Medical College, Meerut



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The following Board members were present to attend the board of
meeting held on 17.3.25

Faculty Members:

1. Dr. Jaskiran Kaur
2. Dr. Ravi Pratap Singh(Member Secretary)
3. Dr.(Maj.) Sandeep Kumar Yadav
4. Dr.ShoryaTaliyan
5. Dr. Muzamil Bashir
6. Dr. Meenakshi Gupta
7. Dr. Neha Sehar

Ym
Jaskiran Kaur
Sandeep Kumar Yadav
Shorya Taliyan
Muzamil Bashir
Meenakshi Gupta
Neha Sehar

Internal cognate member:

1. Dr Kiran Singh

Kiran Singh

External Experts:

1. Dr. Akash Gupta (External member)
2. Dr. Preeti Shukla(Alumni)

Akash Gupta
Preeti Shukla



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PER250318342372

Ref. No. SMC/Biochem/2025/

Dated: 17/03/25

ATR on minutes of BOS meeting held on 15-09-2023.

Minutes of previous meeting was read in loud and confirmed by all board members

S.No.	Agenda Item	Decision	Outcome/Result
1	Confirmation of last BOS meeting held on 15-09-23	The members confirmed the minutes.
2.	ATR of previous minutes of meeting held on 15-09-23	The members noted the action taken.
3.	To introduce any new value added course.	None	Value added course introduced earlier, to be continued this year too.
2	To make change in any course	For MBBS as per NMC , two AETCOM Competencies (module 1.1) were to be fixed for the department of Biochemistry with modification of total teaching hours to 232 hours.	This was successfully implemented till date
3	To discuss departmental research projects	Satisfactory progress	Timelycompletion of one research paper, which got published. Rest are continuing..
4	Any other agenda	Deficiency of few Faculty member	One new Assistant Professor Joined.

**Dr. Jaskiran Kaur
Prof. & Head
Dept. of Biochemistry**