

OFFICE OF THE HEAD DEPT. OF MICROBIOLOGY Subharti Medical College



Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127, 2439067
A constituent college of



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ref No: - SMC/Micro/2018..1505

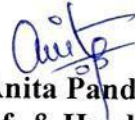
Date: 21.05.2018

Notice

A meeting of Board of Studies has been scheduled on 25-05-2018 at 8:30 AM in HOD office of the Department of Microbiology.

Following are agenda items for the same:

- 1. Agenda Item No. 1 :** To confirm the minutes of the Board of Studies meeting held on 18.12.2017.
- 2. Item No. 2 :** To report action taken on the minutes of the Board of Studies meeting held on 18.12.2017.
- 3. Item No. 3 :** To review the attendance, performance and internal assessment of all the M.Sc. Microbiology students and take necessary action.
- 4.** Any other items with the permission of the Chairperson.


Dr. Anita Pandey
Prof. & Head
Deptt. of Microbiology

Copy to:

1. The Principal, SMC
2. Dr. Anita pandey
3. Dr. Amit Garg
4. Dr. V.K.Sharma
5. Dr. Bhaskar Thakuria
6. Dr. Sanjiv Ahuja
7. Dr. Vandana Sardana
8. Dr. Kalpana Chauhan
9. Dr. Shashank Prateek
10. Dr Priyanka Gupta

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Ref No: - SMC/Micro/2018./1015

Date: 29.05.2018

Minutes of Meeting of Board of Studies

A meeting of Board of Studies was held on 25-05-2018 at 8:30 AM in HOD office of the Department of Microbiology.

Following members attended the meeting.

1. Dr. Anita pandey *Anita*
Chairperson professor
H.O.D Microbiology
2. Dr. Bhaskar Thakuria *Bhaskar*
3. Dr. Sanjiv Ahuja *Sanjiv*
4. Dr. Vandana Sardana *Vandana*
5. Dr. Kalpana Chauhan *Kalpana*
6. Dr. Shashank Prateek *Shashank*
7. Dr Priyanka Gupta *Priyanka*

External Experts

1. Dr. V.K.Sharma
Professor
Department of Microbiology
Muzaffarnagar medical college *V.K.Sharma*
2. Dr. Amit Garg
Professor
Department of Microbiology
LLRM, Meerut *Amit*

At the onset, the Chairperson BoS welcomed all the members and thanked outside expert for sparing their time. The items were taken up as per agenda.

1. **Agenda Item No. 1** : To confirm the minutes of the Board of Studies meeting held on 18.12.2017.
(The members confirmed the minutes)
2. **Item No. 2** : To report action taken on the minutes of the Board of Studies meeting held on 18.12.2017.
(The members noted the action taken)
- Item No. 3** : To review the attendance, performance and internal assessment of all the M.Sc. Microbiology students and take necessary action. (annexure -1)
3. Any other items with the permission of the Chairperson.
4. **Non agenda Items.**

Anita
Dr. Anita Pandey
Prof. & Head
Deptt. of Microbiology

Copy to:

1. The Principal, SMC
2. All the members mentioned above

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Ref No: - SMC/Micro/2018/1993

Date: 24.11.2018

Action Taken Report (ATR)

ATR on minutes of meeting held on 25.05.2018 at 8:30 am in the HOD office in the Department of Microbiology office.

S. No.	Agenda Item	Decision	Outcome/Result
1	Confirmation of last board of studies meeting held on 25.05.2018	The members Confirmed the minutes	--
2	ATR of previous minutes of meeting held on 25.05.2018	The members noted the action taken	--
3	To review the attendance, performance and internal assessment of all the M.Sc. Microbiology students and take necessary action.	Discussed and took necessary action	Completed

Dr. Anita Pandey
Prof. & Head
Deptt. of Microbiology

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5. Dr. Vandana Sardana
6. Dr. Kalpana Chauhan
7. Dr. Sonal Jindal
8. Dr. Deepali Saini
9. Dr. Anubhuti