



Acharya Vishnu Gupta

Subharti Institute of Management & Commerce

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A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Ref. No.: SVSU/SIMC/2017-18/ BOS

Dated: 01-09-2017

NOTICE

The Board of Studies Meeting is scheduled on 20th September 2017 at 10:00 am in the HRD Lab, AVGSIMC, SVSU, Meerut

Agenda item for the Board of Studies Meeting are as follows:

Item No. 1. Confirmation of minutes of last meeting held on 30/01/2017

Annexure 1

Item No. 2. To receive the note on action taken on the decision taken and recommendations made in the last meeting of Board of Studies held on 30/01/2017

Annexure 2

Item No. 3. To discuss the 7 Criterion for Quality Enhancement.

Item No. 4: To approve the list of External and Internal Examiners for session 2017-18

Annexure 3

Item No. 5: To approve the list of topics for BBA, MBA and B.com(Hons) for session 2017-18.

Annexure 4

Item No. 6: To review the feedback on curriculum of MBA, BBA, B.Com and B.Com(Hons)

Annexure 5

Item No. 7: To approve the list of certificate courses for session 2017-18.

Annexure 6

Item No. 8. Any other item with the permission of the chair.

Dr. Padma Misra
Convener
(Board of Studies)



Ref. No.: SVSU/SIMC/2017-18/ BOS

Dated: 23-09-2017

MINUTES OF THE BOARD OF STUDIES MEETING HELD ON SEPTEMBER 20, 2017

Board of Studies Meeting was held on 20/09/2017 at 2:30 PM in the HRD Lab, AVGSIMC, SVSU, Meerut

The following members attended the meeting:

1. Prof.(Dr.) Prabhat Kumar, Principal, SIMC - in Chair
2. Dr. D. K. Maheshwari
3. Dr. Shivani Chaudhary
4. Dr. Pushpendra Verma
5. Dr. Nitin Gupta
6. Ms. Nidhi Singhal
7. Ms. Stuti Nijhawan
8. Ms. Richa Sharma
9. Ms. Preety Verma
10. Ms. Sarika
11. Ms. Princy Gupta
12. Ms. Nisha Singh
13. Dr. Gaurav Kumar
14. Mr. Kavish Sharma
15. Dr. Padma Misra -Convener

The following member could not attend the meeting:

1. Mr. Sanjay Sethi - Industry Expert
2. Ms. (Dr.) Shalini Sheel, AP, BIT, Meerut - Academic Expert
3. Prof. (Dr.) Balwinder N. Bedi
4. Mr. Neeraj Dhakha
5. Ms. Sapna Malik
6. Ms. Alka
7. Col. Vivek Singh -Alumni

Before taking up the agenda the chairman welcomed the members of the board and announced the reasons for the meeting. The following agenda items were discussed and decision taken.

Section I

(Confirmation of Minutes of the previous meeting)

Item No. 1. Confirmation of minutes of last meeting held on 30/01/2017

Annexure 1

The minutes of the meeting were confirmed.

Section II

(Action Taken Report)

Item No. 2. To receive the note on action taken on the decision taken and recommendations made in the last meeting of Board of Studies held on 30/01/2017

Annexure 2

The members of the board noted the status and accepted.



Section III

(For Discussion and Consideration)

Item No. 3. To discuss the 7 Criterion for Quality Enhancement.

The board members were informed of the communication from the honorable VC office regarding Quality enhancement areas in letter No.U-722/SVSU/2017/1903 dated 18/9/2017.

The following key points emerged after discussion.

1) Curricular Aspects:

- a. *The college already has field projects/internships embedded in its courses*
- b. *The students will be made aware of online feedback system in the university. Some faculty members expressed concern that such feedback should be allowed only by students who have attendance as per university norms.*
- c. *Board members supported ADD-ON Courses from MOOC, NPTEL and Swayam but, the decision was deferred till next BOD.*

2) Teaching-Learning Evaluation

- a. *The board members suggested committee to be formed to review programs of BBA, B.Com and B.Com(Hons.).*
- b. *Program Objectives, Course Objectives and Course Outcomes to be included in all Programs and Courses and same to be uploaded on University website.*

3) Research Related:

- a. *The plagiarism policy adopted from session 2016-17 for all research work is same as that formulated for university.*
- b. *Board members suggested that PhD Scholars who's thesis has been submitted should be encouraged to organize a seminar in their area of expertise.*
- c. *Proposals to be prepared for Workshops/ Conferences and forwarded for financial support to management.*

4) Infrastructure and Learning Resources

- a. *The board members requested that windows of 1st and 2nd floor be modified to improve quality of air.*
- b. *A requirement of more rooms was identified.*
- c. *The college requires a language lab for training students on speaking and listening skills. A lab of 40 systems with required software would be sufficient to begin with.*

It was decided to act upon these quality enhancement areas in a phased manner.

Item No. 4: To approve the list of External and Internal Examiners for session 2017-18

Annexure 3

The list was approved by the board

Item No. 5: To approve the list of topics for BBA, MBA and B.com(Hons) for session 2017-18.

Annexure 4

The list was approved by the board



Item No. 6: To review the feedback on curriculum of MBA, BBA, B.Com and B.Com(Hons)

Annexure 5

The feedback was reviewed and it was decided to form committees to review and change the syllabus as per UGC, AICTE and industry norms.

Item No. 7: To approve the list of certificate courses for session 2017-18.

Annexure 6

The list was approved by the board

Item No. 8. Any other item with the permission of the chair.

No other item was discussed.

Chairman

Convener

PRINCIPAL
Acharya Vishnu Gupt
Subharti Institute of Management & Commerce
S.V.S.U., MEERUT

AVGSCMC

Attendance for BOS dated 20/09/2017

Sr.No.	Name of the Full-time	Designation	Composition	Signature
1	Dr. Prabhat Kumar	Professor	Chairperson	
2	Mr. Sanjay Sethi	General Manager	Industry Expert	Not Att
3	Ms. (Dr.) Shalini Sheel	AP, BIT Meerut	Academic Expert	Not Attended
4	Dr. Balwinder Nongrum	Professor	Member	Not Att.
5	Dr. Dinesh Kumar	Associate Professor	Member	Dr. Dinesh Kumar
6	Ms. Nidhi Singhal	Assistant Professor	Member	Nidhi
7	Ms. Richa Sharma	Assistant Professor	Member	Richa
8	Dr. Shiwani Chaudhary	Assistant Professor	Member	Shiwani
9	Ms. Shreya Panwar	Assistant Professor	Member	Shreya
10	Ms. Preety	Assistant Professor	Member	Preety
11	Dr. Pushpendra Verma	Assistant Professor	Member	Pushpendra
12	Ms. Stuti P Nijhawan	Assistant Professor	Member	Stuti
13	Dr. Nikita Singhal	Assistant Professor	Member	Nikita
14	Mr. Vivek Aggarwal	Assistant Professor	Member	Vivek
15	Ms. Rakhi kumari	Assistant Professor	Member	Rakhi
16	Mr. Archit Katyayan	Assistant Professor	Member	Archit
17	Ms. Sapna Malik	Assistant Professor	Member	Not Attended
18	Ms. Sarika	Assistant Professor	Member	Sarika
19	Dr. Nitin Gupta	Assistant Professor	Member	Nitin
20	Ms. Nisha Singh	Assistant Professor	Member	Nisha
21	Ms. Princi Gupta	Assistant Professor	Member	Princi
22	Dr. Neeraj Dhaka	Assistant Professor	Member	Not Attended
23	Dr. Gaurab Kumar Sharma	Assistant Professor	Member	Gaurab
24	Mr. Kavish Sharma	Assistant Professor	Member	Kavish
25	Mr. Shailendar Kumar	Assistant Professor	Member	Shailendar Kumar
26	Col Vivck Singh	Alumni	Alumni	Not Attended
27	Dr. Padma Misra	Associate Professor	Convener	Padma



Acharya Vishnu Gupt

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Ref. No.: SVSU/SIMC/2017-18/ BOS

Dated: 25-09-2017

Action Taken Report (Annexure 2)

Sl. No.	Agenda Item	Action Taken
1	Item No. 1. Confirmation of minutes of last meeting held on 30/01/2017	Approved and Signed
2	Item No. 2. To receive the note on action taken on the decision taken and recommendations made in the last meeting of Board of Studies held on 30/01/2017	Note received
3	Item No. 3. To discuss the 7 Criterion for Quality Enhancement.	Suggestions forwarded to IQAC
4	Item No. 4: To approve the list of External and Internal Examiners for session 2017-18	List forwarded to COE
5	Item No. 5: To approve the list of topics for BBA, MBA and B.com(Hons) for session 2017-18.	List notified through notice board
6	Item No. 6: To review the feedback on curriculum of MBA, BBA, B.Com and B.Com(Hons)	Review of feedback forwarded to Curriculum Committee
7	Item No. 7: To approve the list of certificate courses for session 2017-18.	Certificate list notified through notice board
8	Item No. 8. Any other item with the permission of the chair.	NIL

Dr. Padma Misra
Convener
Board of Studies