



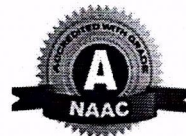
BHIKAJI CAMA SUBHARTI COLLEGE OF HOTEL MANAGEMENT

Website: hotelmagement.subharti.org, e-mail: hotelmanagement@subharti.org, Ph.: 0121-2439043 / 52 (Extn: 3188), Telefax: 0121-3058030, 2439067

A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Ref. No.: HM/SVSU/2019/2559A

Date: 06/01/2019

NOTICE

Board of Study meeting is going to be held on 14th January, 2019, at 11:15AM in the conference hall located on the first floor of BCSCHM to discuss the various points as per agenda items.

Agenda Item No. 1. Review of ongoing course curriculum.

Agenda item No. 2. Review of Mentorship.










Agenda item No. 3. To Discuss Internal Sessional Exam Evaluation System.


Agenda item No. 4. To discuss various Methods and Means to encourage Students for Self -Learning and Problem Solving.

Agenda item No. 5. To formulate a Standard Structure for Assignment Structure.

Agenda item No. 6. To discuss on starting Value Added Courses in the College.

All the members of the Board of Studies are requested to kindly confirm their presence in the meeting.

1. Mr. D.S. Negi, MJP Rohilkhand University, Bareilly, Expert External Member 
2. Mr. Ashit Kaushik, General Manager, Grand 5 Resort, Meerut 
3. Mr. Sunil Panwar, Associate Professor, BCSCHM, Member 
4. Mr. Rajeev K. Thakur, Administrative Head, BCSCHM, Member 
5. Mrs. Garima Jain Goel, Assistant Professor, BCSCHM, Member 
6. Mr. Indraneel Bose, Assistant Professor, BCSCHM, Member 
7. Mr. Yajvendra Singh, Assistant Professor, BCSCHM, Member 
8. Mr. Ankit Srivastava, Assistant Professor, BCSCHM, Member 
9. Mr. Saurabh Tripathi, Senior Lecturer, BCSCHM, Member 


Dr. Shiv Mohan Verma
Chairman, Board of Studies

Head of Institution
Bhikaji Cama Subharti Institute of Hotel Management
S.V.S.U., MEERUT



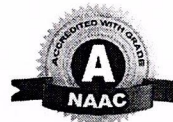
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Ref. No.: HM/SVSU/2019/2563A

Date: 16th Jan 2019

Board of Studies meeting was held on 14/01/2019 to discuss the following points as per the agenda items. All the members of the board were present except Mr. D.S.Negi who couldnot attend the meeting due to unavoidable reason as stated by him.

Minutes of Meeting held on 14th Jan'2019

Agenda Item No. 1. Review of ongoing course curriculum

Resolution- All the members had a common thought that Current trends existing in the industry be an essential part of curriculum so that the students have better learning and they can very well cope up with the trends in the industry,

Agenda Item No. 2 Review of Mentorship

Resolution- All the Board members clearly specified that the number of students under one mentor shouldnot exceed beyond 12 so that the monitoring can be easy and accurate. It was unimaously decided that there should be regular interaction with the students and every activities shooulbe monitored.

Agenda Item No. 3 To Discuss Internal sessional Exam Evaluation System

Resolution- All the members expressed positive views that internal sessional exam plays a very important role in the ongoing progress of the students and so proper care and precaton be taken while judging them.

Agenda Item No. 4 To Discuss various methods and means to encourage students for self learning and problem solving

Resolution-Self learning is a great learning method and now a days apart from classroom teaching students shouldbe motivated for self learning. Day to day situational problems should be given to the students and actual practical solution shopuldbe suggested by the Faculty members so that the students do focus on methods and means of problem solving.

Agenda Item No. 5 To formulate a standard structure of Assignment structure

Resolution-Assignment plays a vital role in giving indepth learning and exposure to the students and so a well structured and formulated assignmemnt should be given to the students.

Agenda Item No. 6 To Discuss starring of Value Added courses in the college

Resolution- Value added course enhances and enlarges the scope of learning to the learners. they add added value to the students who have realistic learning zeal and so value added courses shouldbe well planned for each and every Department which was agreed unianimously by all the board members.

cc-All the members of B.O.S

Dr. Shiv Mohan Verma

Chairman, B.O.S



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Board of Studies Meeting


Date: 14/01/2019

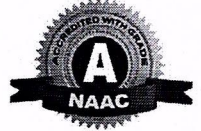
Time: 11:15 AM

Venue: Conference Hall, 1st floor, BCSCHM

Attendance

1. Mr. D.S. Negi, MJP Rohilkhand University, Bareilly, Expert External Member 
2. Mr. Ashit Kaushik, General Manager, Grand 5 Resort, Meerut 
3. Mr. Sunil Panwar, Associate Professor, BCSCHM, Member 
4. Mr. Rajeev K. Thakur, Administrative Head, BCSCHM, Member 
5. Mrs. Garima Jain Goel, Assistant Professor, BCSCHM, Member 
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Dr. Shiv Mohan Verma
Chairman, Board of Studies
Head of the Institution
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Ref.No.:HM/SVSU/2019/3093(a)


Date: 25/07/2019

ACTION TAKEN REPORT

Please find herein the Action taken Report of Board of studies meeting held on 14th Jan, 2019.

AGENDA ITEM	DECISION	OUTCOME
1. Review of ongoing course curriculum.	The board members discussed the current course curriculum in detail and compared it with industry needs.	All the courses curriculums were designed as per the industry needs.
2. Review of Mentorship	All the board members cross-checked the ongoing mentor-mentee system and decided to maintain the mentor mentee ratio as 1:12. Regular interaction with mentees must be documented.	Mentor Mentee ratio maintained as 1:12. Record keeping of Mentor-Mentee system made more effective.
3. To discuss Internal Sessional Exam Evaluation System.	All the board members discussed the ongoing Internal Sessional Exam Evaluation System and found it suitable.	Internal Sessional Exam Evaluation System made more effective in terms of maintaining privacy and safe documentation.
4. To discuss various Methods and Means to encourage Students for Self-Learning and Problem Solving.	Teachers to motivate students for Self-learning. Situational problems should be given to the students and actual practical solution should be suggested by the faculty members so that the students do focus on methods and means of problem solving.	LMS, PPTs, Lecture Notes, Books were provided to the students to encourage Self-learning. Situation handling Role Play during practical were conducted by teachers.
5. To formulate a Standard Structure for Assignment Structure.	Board members unanimously decided that a well structured and formulated assignment should be given to the students.	Subject-wise assignments per semester were given to the students.
6. To discuss on starting Value Added Courses in the College.	Value Added Courses should be well planned for each and every department which was agreed unanimously by all the Board members.	Atleast 01 Value Added Course per semester to be organised.

By circulation to all members of B.O.S


Dr. Shiv Mohan Verma
Chairman, Board of Studies
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