



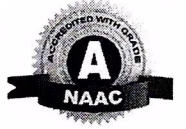
BHIKAJI CAMA SUBHARTI COLLEGE OF HOTEL MANAGEMENT

Website: hotelmagement.subharti.org, e-mail: hotelmanagement@subharti.org, Ph.: 0121-2439043 / 52 (Extn: 3188), Telefax: 0121-3058030, 2439067

A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Ref. No.: HM/SVSU/2018/2265B

Date: 05/01/2018

NOTICE

It is for the information of all the members of board of studies that a meeting of Board of studies shall be held on 9th January, 2018 at 2 pm in the Conference Hall located on the ground floor of BCSCHM to discuss points as per agenda items mentioned below-

Agenda Item No. 1 Displaying of Board/Flexes in Each Lab

Agenda Item No.2 Emphasis on Communication Skills

● Agenda Item No.3 Internal Academic Audit

Agenda Item No. 4 Inclusion of Personality Development Programme

Dr. Shiv Mohan Verma

Chairman, Board of Studies

Head of the Institution
Bhikaji Cama Subharti Institute of Hotel Management
S.V.S.U., MEERUT



Ref. No.: HM/SVSU/2018/2272

Date: 12/01/2018

Board of studies of Hotel Management Department was conducted on 09/01/2018 at 11 am in Conference Hall of the college on the first floor BCSCHM. The following members were present in the meeting-

1. Dr. Shivmohan Verma- Chairman
2. Mr. Bhola Chourasia-Member
3. Mr. Sunil Panwar- Member
4. Mr. Ankit Srivastava- Member
5. Mrs. Garima jain Goel- Member
6. Mr. Indraneel Bose- Member . ON LEAVE
7. Mr. Yajwendra Singh- Member

The chairman of the Board Dr. Shivmohan Verma formally welcomed all members of the board. The Board discussed the matter as per the agenda.

Agenda I Displaying of Board in Each Labs:

Resolution-After Discussion the board came to the common census that every Lab should be equipped with concerned Display board/flexes of concerned field

Agenda II Emphasis on Communication skills:

Resolution- The board of study recommended giving more focus on communication skills it being an essential part of Hospitality Industry.

Agenda III Internal Academic Audit:

Resolution-The Board discussed on the issue in depth and felt that academic audit be conducted at the end of every semester so as to analyze the scope of further improvements.

Agenda IV Inclusion of Personality Development Programme on weekly Basis:

Resolution-The Board members unanimously emphasized upon PDP classes to be organized on weekly basis for all classes so as to enhance personality of the students.

Head of the Institution
Bhikaji Cama Subharti Institute of Hotel Management
S.V.S.U., MEERUT



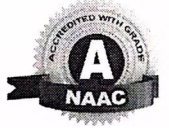
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Ref. No.: HM/SVSU/2018/2406

DATE: 07/06/2018

ACTION TAKEN REPORT

Please find herein the Action taken Report of Board of studies meeting

held on 05/01/2018

AGENDA ITEM	DECISION	OUTCOME
1. Displaying of Board/Flexes in Each Lab	The board of studies decided to put board/flexes in all the labs	Boards and flexes installed in all the labs
2. Emphasis on Communication Skills	The board unanimously decided to include communication as a subject of course study	Communication included as a course in the first year of all the Programmes
3. Internal Academic Audit	The board decided to conduct internal auditing every month	Internal Academic Auditing started
4. Inclusion of Personality Development Programme	It was unanimously decided by the board of studies that Personality development be include as an essential part of Our college	Personality development added


Dr. Shiv Mohan Verma

Chairman, Board of Studies

Head of the Institution
Bhikaji Cama Subharti Institute of Hotel Management
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By circulation to all members of B.O.S