



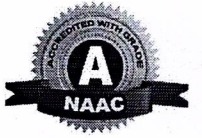
BHIKAJI CAMA SUBHARTI COLLEGE OF HOTEL MANAGEMENT

Website: hotelmagement.subharti.org, e-mail: hotelmanagement@subharti.org, Ph.: 0121-2439043 / 52 (Extn: 3188), Telefax: 0121-3058030, 2439067

A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Ref.No.:-HM/SVSU/2021/3191(c)

Date:-25/10/2021

NOTICE

This is to inform all the members of Board of Studies that a meeting of Board of Studies shall be held on 02/11/2021 at 02:00 PM in the Conference Hall, BCSCMH to discuss the following agendas:

Agenda 1. To consider and approve the Action Taken Report of the previous Board of Studies Meeting held on 28/05/2021.

Agenda Item No. 2. To review the Mentor-Mentee System.

Agenda Item No. 3. To discuss about Value Added Courses.

Agenda Item No. 4. To review the NAAC related documents & their filing.

Agenda Item No. 5. To discuss about 7th International Conference.

Dr. Shiv Mohan Verma
Chairman, Board of Studies

Head of the Institution
Bhikaji Cama Subharti Institute of Hotel Management
S.V.S.U., MEERUT



Ref. No.: HM/SVSU/2021/3206(a)

Date: 02/11/2021

Minutes of Meeting of Board of Studies

Board of Studies meeting was held on 2nd Nov, 2021 at 2:00 PM in Conference Hall, BCSCCHM. The meeting was attended by the following members of Board of Studies:

1. Dr. Shiv Mohan Verma, Chairman, Board of Studies
2. Dr. Dhananjay Srivastav, Assistant Professor, BCSCCHM, Member
3. Mrs. Garima Jain Goel, Assistant Professor, BCSCCHM, Member
4. Mr. Indraneel Bose, Assistant Professor, BCSCCHM, Member
5. Mr. Yajvendra Singh, Assistant Professor, BCSCCHM, Member
6. Mr. Ankit Srivastava, Assistant Professor, BCSCCHM, Member
7. Mr. Saurabh Tripathi, Assistant Professor, BCSCCHM, Member
8. Mr. Shobhit Singh, Assistant Professor, BCSCCHM, Member
9. Mr. D.S. Negi, Assistant Professor, MJP Rohilkhand University, Bareilly, Subject Expert, External Member
10. Dr. Nitin Gupta, Associate Professor · School of Hotel Management Catering & Tourism, IIMT University, Meerut, Subject Expert, External Member
11. Mr. Durgesh Mishra, MD, Hilton Travels & Gray Graph, member from Industry
12. Mr. Arbaaj, Alumni, MHMCT

The Chairman of BOS welcomed all the members. The following agenda points were discussed during the meeting:

Agenda 1. To consider and approve the Action Taken Report of the previous Board of Studies Meeting held on 28/05/2021.

Resolution: Action Taken Report of the previous Board of Studies Meeting held on 28/05/2021 was discussed and approved by all the members of BOS.

Agenda 2. To review the Mentor-Mentee System.

Resolution: All the board members discussed the agenda at length and decided to strengthen the Mentor-Mentee system with regular interaction between Mentor & Mentee and keeping the records properly.



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Agenda 3. To discuss about Value Added Courses.

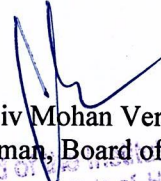
Resolution: All the members of Board of Studies discussed the agenda at length and decided to conduct atleast 01(One) Value Added Course per semester.

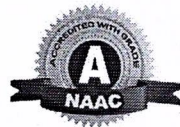
Agenda 4. To review the NAAC related documents & their filing.

Resolution: Board members have gone through the NAAC DVV and decided to prepare the files criteria-wise. Also directions were given to QEWC to keep an eye on the NAAC related documents and their filing.

Agenda 5. To discuss about 7th International Conference.

Resolution: All the Board members unanimously decided to organize the 7th International Conference in the month of April, 2022 on hybrid mode.


Dr. Shiv Mohan Verma
Chairman, Board of Studies
Head of Institute of Hotel Management
Bhikaji Cama Subharti Institute of Hotel Management
S.V.S.U., MEERUT



Ref.No.:HM/SVSU/2022/3347(b)

Date: 19/04/2022

ACTION TAKEN REPORT

Please find herein the Action Taken Report of Board of Studies meeting held on 02/11/2021.

AGENDA ITEM	DECISION	OUTCOME
1. To review the Mentor-Mentee System.	All the board members discussed the agenda at length and decided to strengthen the Mentor-Mentee system with regular interaction between Mentor & Mentee and keeping the records properly.	Mentor-Mentee meeting conducted twice a month. Mentor books properly updated.
2. To discuss about Value Added Courses.	All the members of Board of Studies discussed the agenda at length and decided to conduct atleast 01(One) Value Added Course per semester.	10 days Skill Development Program on Food & Beverage Service conducted in Aug, 2021.
3. To review the NAAC related documents & their filing.	Board members have gone through the NAAC DVV and decided to prepare the files criteria-wise. Also directions were given to QEWC to keep an eye on the NAAC related documents and their filing.	QEWC is responsible for preparation of NAAC related files.
5. To discuss about 7 th International Conference.	All the Board members unanimously decided to organize the 7 th International Conference in the month of April, 2022 on hybrid mode.	Planning to conduct on 30 th April, 2022.

Dr. Shiv Mohan Verma
Chairman, Board of Studies

By circulation to all members of B.O.S

Head of the Department
BhiKaji Cama Subharti College of Hotel Management
S.V.S.U., MEERUT